

# Whiteparish All Saints School PTA

## Minutes of meeting on Wednesday 26 November 2025

### Attendees:

Hannah Bennett, Gemma Ward, Phil Blair, Jon James, Cath Atkinson

### Apologies:

Sue Taylor, Annelies Earley, Jen Garvin

### Previous minutes:

Were reviewed and agreed. Action points addressed below.

### Fireworks review:

The Fireworks event was excellent and raised a net profit of £6,645.

Improvements to consider for next year:

- remember poles for spectator barrier- Phil can source these, we need c.50
- use card machines in the hall for drinks and glow as well- the ones used on the gate this year were excellent
- keep on the gate ticket sales at multiples of 5
- consider ordering a banner to display in a public, either the school gates or nearer the A36 e.g. at Brickworth car wash
- remember to ask the Lunch Club if we can borrow their flasks. We give a £10 donation.
- We need to discuss whether we need walky talkies as the phone signal is so patchy. This could be essential in an emergency
- A second marshall is required on the busy playground gate, particularly between 6.30-7pm. We are supposed to have a marshall per 250 people.
- Add a second marshall to the field
- try selling beer alongside mulled wine and hot choc- perhaps an alcoholic and a non-alcoholic option
- the queues for food were very long: ask the vendors what the pinch point is. Do we need to consider more vendors, and charging less per vendor? Could Bill & Patricia bring another stall?
- Buy 96 expensive glow toys as this year, but also about 20 of a cheaper option

### Matters arising:

#### 1. Christmas

1.1 **Raffle** – ticket sales are underway and prizes have been collected in.

Action: Gemma will check sales at Parish Lantern and School (King's Head haven't had tickets as they are doing a fundraiser for another cause at present). It was agreed that tickets would be entered as they are received, so it doesn't matter if tickets aren't received by 1 December.

Action: Hannah and Laura will assemble the hampers on Friday 28 Nov.

Action: Hannah will send Mr James a list of the prizes for each day. Bear in mind that the final prize on Friday 19 December will need to be non-perishable.

Action: Hannah will also send Gemma a list and Gemma will share the prize each day.

Action: School will select a winning ticket each day. Mrs Witcher will notify the winner.

#### 1.2 Hot chocolate at carol concert

It was agreed these would be offered for free, with a donations tin.

Action: Gemma, Annelies and Cath to run the stall

Action: Gemma will get urn and hot chocolate from shed and will buy more cups. We will need some milk from the village shop.

### 1.3 Lunch

Mr James asked that the volunteers arrive at approx 11am on Wednesday 17 Dec to set out the tablecloths and crackers.

Action: Hannah will get the old crackers out the PTA shed and see if they still snap.

Action: Hannah will coordinate volunteers

## 2 School Uniform Swap

It was discussed that the Parent Line app may be able to achieve this without input from the PTA.

Action: Cath will look at the app and whether this looks useful for the uniform swap but also for any other purposes.

## 3 Valentine's Disco

Agreed date of Thursday 12 February 2026

Action: Does Annelies know which DJ was booked last year. Can they be booked again?

## 4 Mother's Day Cook Book

This idea was initially suggested by Lindsey Lynch so Cath will ask Lindsey if she'd be able to help coordinate it.

We'll need to ask for recipes and illustrations in the first few weeks of January. If these can be supplied by February half term, we'll have time to compile the book and print it.

### Treasurer's Report:

[provided by Jen in writing in advance of the meeting]

The fireworks raised a net profit of £6,645. Pains have now been paid. Total funds available to the PTA are £17,034. New benches and shed shelves have been paid for, as well as some additional timber that Richard bought. Jen does not yet think she's seen an invoice for flooring but will ask Kay.

### Expenditure:

We have now paid for the spring bulb festival, the PE shed and shelving.

Enormous thanks were expressed to Rich, Nicky and Phil for their incredible effort on the PE shed. It looks brilliant. Mr James now loves shelving!

The PE shed will need ongoing maintenance, in particular:

- removing leaves and branches on a fairly regular basis
- installing an MDF kickboard on the football pitch side. The children could paint this and we can then varnish it. This is a spring/summer job.
- extra paving slabs are needed to place around the shed where the soil ingresses. We will need to buy another 14 slabs. This is a spring/summer job.

Action: add these tasks to the agenda for January

We need to replace the PTA sheds: a shipping container has been suggested in the past, as this is easy, cheap and durable. It can be clad to make it look attractive. It would need to be positioned near the front gates, where the skip often sits, as access is narrow and overhead cables would prevent placing it where the current sheds are.

Action: Gemma to investigate sizing and pricing with local supplier.

Action: Phil will then lead the installation of this project.

The outdoor classroom roof needs replacing: both the wooden struts and the roof surface.

Action: Phil will ask his builder friend to quote and Hannah will ask the men who put up the shed to quote (may be too busy until new year)

**Next meeting:**

Monday 19 January 2026 at 7pm online (Phil to set up Teams)